



**TOWN OF UXBRIDGE
BOARD OF SELECTMEN**
Town Hall Room 102
21 South Main Street
Uxbridge, MA 01569-1851
508-278-8600 Fax 508-278-8605
town.manager@uxbridge-ma.gov

Jill R. Myers
Town Manager

TO: Honorable Board of Selectmen

FROM: Jill R. Myers, Town Manager

DATE: April 11, 2008

SUBJECT: Town Manager's Report for the BOS Meeting of April 14, 2008

Attached, please find the Department Head Monthly Reports for the month of March, 2008.

FY09 Budget:

We are continuing presentations for the Finance Committee Public Hearings – Thursday evenings. In light of the recent Moody's report maintaining our bond rating (A2) with a negative outlook which confirms our message presented at the 2007 Annual Town Meeting regarding caution with the use of reserves, we are seeking input from the BOS and FinComm if any Stabilization funds should be used for FY09 to balance the budget. We had proposed a "weaning" of stabilization in consideration of the BOS and budget summit priorities for maintaining services. At this time we are working on a plan to not use stabilization except for certain warrant articles, but working off of the Town Manager recommendations of 2/29/08. We continue to work with the School Administration on FY09 and building a multi-year budget to address the structural deficit. At this time, the School Committee's recommended budget has not changed since their February submission.

We are working to include the budget message in the May New Uxbridge Times; however, we will need to determine a funding source. It was suggested that I seek a Reserve Fund Transfer.

Also, while there is no override ballot question under consideration by the BOS, the deadline to notify the Town Clerk for a Proposition 2 ½ ballot referendum for the Annual election of May 20, 2008 is April 15, 2008.

Spring Annual Town Meeting – 5/13/08:

Staff has worked to fine-tune the motions for BOS consideration. No motion is needed for articles 21 and 22 as we have since confirmed that previous action occurred and will be included in the codified bylaws. We are still awaiting approval of the November codification by the Attorney General's Office.

I will begin taping the cable show – 21 S. Main Street this week on the Warrant, and continue through next week.

Progress on Organization of Town Hall Records

The students from BVT will be onsite to address the electrical wiring of the basement – there are unused wires still in place, and there needs to be additional lighting installed

FY08 Sewer Rate Relief: Uxbridge will receive \$5,250.00 from the Commonwealth Sewer Rate Relief Fund for FY 2008. The fund was established in 1993 to mitigate sewer rate increases due to debt service obligations for qualified sewer construction projects. The balance in the fund from prior years and the FY 2008 appropriation provides for awards calculated at 6.567% of eligible debt service. The FY 2008 total State distribution from the fund was \$23,025,406.

FY07 Town Audit: We received the fixed assets report (GASB 34) for FY07, so the Auditors may now conclude the FY07 audit.

Other:

- Town Report: We expect to receive the report from the printer on 5/1. We will also have a PDF link on the website.
- Cable Advisory Committee meeting: we have three members, and the first meeting is scheduled for April 16, 2008.
- Recruitment: Conservation Administrator. We are working to schedule interviews for Friday 4/18, and the interview panel will include the Chairman of ConComm and possibly another member, along with the Director of Planning and Development and me.
- Fire Union Negotiations: Meetings were held on 3/25 and 4/10; Teachers' Negotiations are continuing.
- Juniper Hills: The Director of Planning and Development has sent correspondence to the Condominium Trust in an effort to fine-tune the process for the deed restrictions when the designated "affordable" condos are re-sold.
- Happy Hollow Schoolhouse – Follow-up: It was requested that the Happy Hollow School House be leased to a private organization, such as the model for the South Uxbridge Community Association. After review, that transfer action was actually a sale by the Town in 1949 (article 32).
- Resignation: Tara Mason, the part-time, temporary clerk in the Town Clerk's office has resigned effective April 18. That position was funded through June 30, 2008.

Attachment